



Job title	<i>Field Supervisor - Tile/Carpet</i>
Reports to	<i>Field Service Director</i>

Job purpose

Develop relationships with customers. Problem solve in the field and communicate information in a timely manner. Learn about installation materials and methods. Oversee completion of construction tasks and help to resolve issues.

Duties and responsibilities

- Communication with builders to confirm jobs.
- Travel to multiple jobsites each day.
- Be onsite for installations and communicate with installers and customers.
- Confirm materials, diagrams and workorders are correct.
- Quality check installations.
- Complete reports with the use of a mobile app.

Qualifications

Required Education & Experience:

- High School Diploma or GED, or equivalent combination of education and experience
- Experience in flooring is preferred but not necessary.

Required Skills & Abilities:

- Social/Communication skills
- Computer skills
- Ability to perform at least basic math (high school level)
- Must meet requirements of the motor vehicle record check
- Ability to manage a territory and drive to multiple sites.

Preferred Qualifications:

- Bilingual (Spanish and English)
- Ability to read blueprints

Position Type/Expected Hours of Work

This is a full-time position. Hours vary depending on necessity, Monday through Friday 5:30 a.m. to 4 p.m.

Working conditions

While performing the duties of this job, the employee is required to frequently inspect the project and may be exposed to ongoing construction and various weather conditions while walking new home construction sites. The noise level in the work environment may range from moderate to loud. This position requires dependable transportation to cover a territory.



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Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle or feel; reach with hands and arms; and talk or hear. The employee frequently is required to stand; walk; and stoop, kneel, crouch or crawl. The employee is occasionally required to sit and climb or balance. The employee must regularly lift and/or move objects up to 10 pounds and occasionally lift and/or move objects that weigh more than 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

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This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.